



POSITION DESCRIPTION

POSITION TITLE:	Senior Football Director
REPORTS TO:	St Joseph's FNC Committee
TENURE:	Minimum 2- year Appointment plus Season Handover Period Subject to Annual Review June 2022 – October 2024
ROLE OVERVIEW	
<p>Reporting to the St Joseph's FNC Executive Committee, the Senior Football Director has a few key areas of responsibility including but not limited to:</p> <ul style="list-style-type: none"> • Oversight and management of Coaching appointments and performance for Senior, Reserves, and U'18 football (Men's) • Oversight of player recruitment, list management and internal talent pathways • Oversight of Strength and Conditioning Coach(s) and medical staff appointments 	
<p>Coaching Appointments and Performance (Key Tasks)</p> <ul style="list-style-type: none"> - Coach contract review (annual), to be signed off by Executive. This includes review of KPI's, expectations, and scope of the role, remuneration etc. - Oversight of coach appointments including appointment panels - Recruitment of suitable candidates - Interviews and appointment procedures - Annual and Mid-season reviews against the contractual criteria & ongoing Coach feedback - Exit interviews 	
<p>Player Recruitment and List Management (Key Tasks)</p> <ul style="list-style-type: none"> - Work with coaches to ascertain positional needs - Seek out suitable recruits - Recruit interviews, contract development - Manage player salary cap and points allocation - Player payments - U'18 player engagement, oversee development of talent pool from U'16 upwards - Player exit support and management - Development of employment and accommodation opportunities for (new) players 	
<p>Other Appointments (Key Tasks)</p> <ul style="list-style-type: none"> - Oversight and contract management of S&C and medical staff - Oversight of staff payments 	
CRITERIA	
<ul style="list-style-type: none"> - Sound knowledge and experience in football club administration - Excellent people management skills and communication skills - Experience in financial management, governance, and regulatory compliance - Knowledge of and commitment to TJW - Commitment to assist the junior football co-ordinator and the female football co-ordinator with implementation of the Nick Maxwell Academy, and senior player/coaching representation at requested St Joeys LL and junior team levels 	